

Director: Infrastructure Programme Delivery

Chief Directorate: Physical Resource (Infrastructure) Management

All-inclusive remuneration package: R898 743 per annum (SL13)

(Ref. K28166) • Mmabatho

Requirements: • Appropriate 3 years' tertiary qualification in the field of Engineering and/or Building Management • Minimum 10 years' with 5 and 8 years' middle managerial experience in the construction and maintenance industry • A valid drivers' licence.

In-depth knowledge: • The public sector and its regulatory and legislative framework (the built environment) • Broad knowledge relating to the construction and renovation of new and existing structures respectively • Tender process knowledge and skills relating to the compilation of tender specifications and adjudication • Knowledge of Public Finance Management Act (PFMA), Treasury and DORA Regulations, Supply Chain Management Regulations and Preferential Procurement Act (PFA) and Regulations, Occupational Health and Safety Act, National Building Regulations, Construction Industry Development Board Act of 2000 and Regulations, Standards for Infrastructure Delivery Management System, Departmental initiative and programmes.

Core management competencies: • Strategic capability and leadership • Programme and project management • Financial management • People management and empowerment • Communication • Client orientation and customer focus • Proven management skills • The ability to design and implement internal systems and controls to ensure sound institutional administration, management, governance and support • Advanced project management skills • Proven report-writing and presentation skills • Proven advanced computer literacy in MS Excel, Word and PowerPoint.

Key performance areas include, inter alia: • Maintenance service and work inspections • Capital project management • Directorate administration, management and control.

Enquiries: Mr LC Tire, tel. (018) 389-8004

General Instructions:

In terms of the Departmental Equity Plan, females and persons with disabilities will receive preference. The Department is an equal opportunity, affirmative action employer. It is our intention to promote gender and disability in the Department through the filling of these posts. Candidates whose transfer/promotion/appointment will promote the aforementioned will receive preference. A clear indication in this regard will facilitate the processing of applications. Correctly completed and signed applications must be submitted on the Z83 Form, obtainable from any Public Service Department, and be accompanied by certified copies of formal qualifications, ID and comprehensive Curriculum Vitae (which must include a minimum of 3 referees).

Applications should be forwarded to the Superintendent-General, Department of Education and Sport Development, Private Bag X2044, Mmabatho 2735, for attention: Chief Directorate: HRM&D Building (Old Taletso Hostels), Office Number 746, 747, 748 (Ms J Setzin), First Floor, Chief Albert Luthuli Drive, tel. (018) 388-2165.

Applications with incorrect information and/or those received after the closing date indicated below will as a rule not be accepted. Due to the large number of applications we envisage to receive, applications will not be acknowledged. You may however contact the relevant enquiries person to confirm if your application has been received. If you do not receive any response from us within 90 days of the closing date, please accept that your application was unsuccessful. The Department reserves the right not to make any appointments to the advertised post.

Closing date: 21 July 2017

(Posted applications must have reached the Department by 16:30 on this date, otherwise they will not be considered).

